



SOUTHWICK

D-DAY MEMORIAL HALL

Trustees' Annual Report for Southwick and Widley

D-Day Memorial Hall 2026

For the period from 1 April 2025 to 31 March, 2026

Section A: Reference and Administration Details

Charity name	Southwick and Widley D-Day Memorial Hall
Registered charity number	1041450
Principal address	Southwick D-Day Memorial Hall, Priory Road, Southwick PO17 6ED
Trustees who served during the year	Chair of Trustees: Mr Nicholas Hibberd Trustees: Rev Simon Brocklehurst Mr Martin Bazeley BEM Mr Warren Bailey Treasurer: Mr Adrian Furnell Secretary: Mrs Carol Watson

Bankers	Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV1 9DG
Independent examiner	NA

Section B: Structure, Governance and Management

The Southwick and Widley D-Day Memorial Hall is governed by a constitution which includes a lease and trust deed originating on 7 October 1994 and was signed by the current trustees in 2025. The charity is constituted as a charitable trust. The trustees are responsible for managing the charity in accordance with its governing document and charity law.

Trustees are appointed or elected in accordance with the governing document. New trustees are briefed on the charity's purposes, village hall operations, safeguarding and health and safety responsibilities, financial controls, and the Charity Commission's guidance on trustee duties.

Section C: Objectives and Activities

The charity's objects are to provide and maintain a village hall for the use of the inhabitants of the parish of Southwick and Widley and the surrounding neighbourhood, without distinction of political, religious or other opinions. The hall is available for meetings, classes, recreation, social activities, community events and other forms of charitable community use.

The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit when reviewing the charity's aims, planning activities and setting hire arrangements. The hall provides accessible facilities that support community participation, reduce social isolation, and enable local groups, residents and volunteers to meet and organise activities for public benefit. In recent hot weather it has provided a "cool space" for older residents.

Section D: Achievements and Performance

During the year, the trustees continued to operate and maintain the hall as a community facility. Regular users included local clubs, band practices, fitness classes, parish council meetings, children's activities, social groups and private hirers. The hall also supported the very popular Revival Weekend, fundraising events of other charities, local government elections and community events.

Key achievements for the year included:

- Maintained regular community access to the hall
- Grew income from 2025
- Completed small repairs, maintenance and improvement works
- Secured donations from the parish council and Revival Committee for small improvements to the facilities.

Section E: Financial Review

The charity's principal sources of income during the year were hall hire charges, fundraising, donations and, where applicable, grants. Expenditure was mainly incurred on utilities, insurance, maintenance, repairs, cleaning, administration and other costs necessary to keep the hall safe, available and fit for community use.

Financial summary	Amount
Total income	£31610.81
Total expenditure	£35151.61
Deficit for the year	£3540.80
Total funds at year end	£34576.10

The trustees review the charity's finances regularly and aim to hold sufficient unrestricted reserves to meet routine operating costs, insurance, essential maintenance and unexpected repairs. The reserves policy is to hold six months' expenditure unless a different level is justified by planned works or financial risk.

At the year end, unrestricted reserves were £34576.10. there were no Restricted funds. There were no funds materially in deficit at the year end.

Section F: Risk Management and Future Plans

The trustees have considered the principal risks facing the charity, including rising operating costs, building maintenance requirements, volunteer capacity, health and safety, safeguarding, insurance, and continuity of bookings. The trustees manage these risks through regular review of finances, maintenance planning, appropriate insurance, policies and procedures, and oversight of hall operations.

Future plans include continued maintenance to retain the facility as a viable and attractive rental venue and improved community engagement. Consideration is also being given to improvements to storage and changing facilities on site.

Section G: Declaration

The trustees declare that they have approved this trustees' annual report.

Signed on behalf of the trustees	
Name	N J HIBBERD
Position	Chair
Date	19/7/26